**Draft IEEE Foothill Section Executive Committee Minutes**

**Tuesday, June 14, 2016**

Attendance: **Max Cherubin, Bill Grist, Keith Reno, Cash Sutton III,** Richard Carrasco, Frank Freyne, Grace Ni (ECE Department Chair for Cal Baptist), Dylan Shanahan, Jeffrey McDaniel (YP Representative)

Student members: CPP – Byron Phung, Ricardo Santos, Daniel Palomino, Eric Tran, Siam Haque
14 total attendees

1. IEEE Foothill Chair Max Cherubin opened the meeting at 7:03 PM
2. **Brief tribute to young adults killed/injured at recent shooting in Florida –** 1 minute silence held
3. **Introductions –** Everyone introduced themselves
4. **Minutes –** May minutes approved with minor correction to include full name for Jasmine Moreno (UCR Chair-Elect) and LAC chair Octavio Escobedo stepping down
5. **Treasurer’s Report – Keith Reno –** 4 checks cleared this month May for May EXCOM, UAV @ UCR, $50 to Bill Grist for Silicon Valley Consultant’s Network membership fee, and $500 to Dylan & Jeffrey for visit to Future Leaders’ Forum at New Orleans, LA in July; Max also used credit card for YP New Orleans and will submit statement soon to be reimbursed; $11,888 in Short Term account
6. **Awards –** Frank submitted Region 6 awards last week; nominations received on 06/13; UCR to win large student branch due to being only nomination; Frank mentioned rules that they cannot be nominated again next year so this gives CPP a chance; Educator of the Year awards are also available
7. **Membership –** Kim not in attendance; no report was provided yet
8. **LA/OC CN –** June 25th @ 10 AM at DeVry; original speaker Joe Hines no longer available so currently looking for new speaker; June 25th @ 8:30 PM another talk with details from Cash to be e-mailed to Max soon
9. **UCR – Jeffrey McDaniel –** Jeffrey reported that most officers, including Alberto, walked at commencement ceremonies last week; CutieHack (local hackathon) with 80 students was successful; new officers will be having a Big Bear retreat; UAV team in Maryland for competition (9 IEEE members and 5 Mechanical Engineering majors); RoboSub competition on July 25th; trying to develop Android app class with College of Engineering; doing summer activities to increase freshmen membership
10. **CSU San Bernardino –** not in attendance; no report was provided yet
11. **Cal Poly Pomona – PES – Ricardo Santos & Daniel Palomino –** SDGE tour held from April 27-29; P2S engineering talk on May 26 where NetZero design & lighting/illumination was discussed; Andres still leading solar tracker project, in process of ordering actuators; focusing on transfers & freshmen to increase membership; planning e-waste recycling event next year; attempting to begin mentorship program
12. **Cal Poly Pomona – IEEE – Eric Tran & Siam Haque –** banquet a huge success, 120 in attendance and plenty of networking with alumni and guest speaker from Faraday Future who is also a CPP alumnus, awards given to sponsors; taco social held during last meeting on May 24 to let students network before summer starts; new officers will speak to Byron to help plan for next year
13. **Cal Baptist – Grace Ni (ECE Department Chair) –** planning new robotics competition (VexU) that has a lot of freshmen interest; PCB design workshop was held throughout Spring semester; 24-hour programming competition gets most members (18 last year); College of Engineering looking for corporate IEEE members to help with advisory board on June 20th from 6-9 PM
14. **DeVry/Harvey Mudd/Keck Institute –** not in attendance; no report was provided
15. **LAC –** Art not in attendance; no reports provided
16. **ComSoc –** Frank trying to get talks on 5G; Byron recommended Dr. Ketseoglou from CPP and will send Frank his contact information
17. **Computer Society –** Bill trying to get volunteers for BigMM conference in Irvine, CA; planning 2 Fall meetings, 1 meeting will be on software development being offered by Rajan
18. **PES –** no one in attendance; no reports provided
19. **MTT** – company from Torrance looking for students, SAGE Millimeter, Inc. (more details from Frank)
20. **YP –** Jeffrey and Dylan trying to get affinity group together, they got 8 signatures (only need 6); Jeffrey is interim chair who is still looking for a replacement; planning BBQ in July to recruit most likely in Claremont park; paperwork signed by Max; Jeffrey & Dylan are ready to attend the Future Leaders Forum in New Orleans
21. **Round the table comments –** DeVry looking for advisory board members; Bill Grist can get 10% discounts on 3D printer kits (anyone interested, talk to Bill); Universal Robots (where Dylan Shanahan works) is having open house in Irvine, CA on July 13, talk to Dylan for more details; Richard Carrasco willing to participate in advisory board meetings; Panatron is willing to help students ship things for competitions (talk to Max whenever you want to do this)
22. **Adjournment 9:17 PM Next Meeting – Tuesday, July 12th, 2016, 7 p.m., IHOP Upland**

Minutes submitted by Byron Phung, former Cal Poly Pomona chair and current student member