

IEEE Foothill Section ExCom/OpCom

February 8th, 2022 Meeting Minutes DRAFT



Date: Tuesday, February 8th, 2022

Time: 6:30 PM – 9:00 PM

Location: Online via BlueJeans/Verizon

With the COVID-19 global pandemic we will not be able to meet face-to-face. In light of the restrictions and personal distancing requirements, our Section Executive/Operations Committee (ExCom/OpCom) meetings will be held using **BlueJeans/Verizon**. We need your viewpoints, input, and contributions to maintain and grow our IEEE technical chapters, student branches, affinity groups, and community.

6:30 pm - 7:00 pm Networking

1. Call Meeting to Order (Chairman) 7:08PM

Recorded Attendees -18

- | | |
|--------------------------------------|-------------------------------|
| 1. Richard Conrad Beattie | 10. Michael O'Dea UCR |
| 2. Sherry Buitter | 11. Dr. Tamer Omar |
| 3. Dr. John Butler | 12. Keith Reno |
| 4. Max Cherubin | 13. Jonathan Rosas CPP |
| 5. Dial in 951-662-XXXX Frank Freyne | 14. Moe Saouli, DeVry SoCal |
| 6. Gerald "Jerry" Herder | 15. Nazila Safavi DeVry SoCal |
| 7. Ray Moreno | 16. Art Sutton |
| 8. Kimberly Mosley | 17. Dr. Scott Wedge |
| 9. Nahesh Neupane UCR | 18. Dr. Jenny Yu |

2. Review and Approval of Minutes (Secretary)

January 11th, 2022 MSP Keith/Scott/None opposed.

Edits to formatting and AP/MTT report (DL were approved)

3. **Section Officer Elections:** The elections were completed Feb 7th and Max was elected as Chair, Osman as Vice-Chair, Keith as Treasurer and Jerry as Secretary. Ballot Screenshot provide 6% (52 to 53 votes out of 850 eligible). M/S/P Sherry/Scott/No Objections.

4. **Chairman's Report:** Annual Reports: no submission from Cal State San Bernardino. Chapter Elections need to be conducted by Chapters. Scott presented nominations for AP/NTT and ED/CAS. Jerry will work with Society Chapters to help coordinate.

5. **Treasurer's Report:** No report as NextGen banking was offline for many hours

Post Meeting Update: Short Term Closing Balance \$45,952.02 up \$12.25 (interest) from \$45,939.77. Long Term Account 12/31/21 \$89,841.66 up \$11,046.83 for the year 12/31/20 (\$78,794.83).

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6. **Membership:** Kim submitted a report to Max: Total members 1032, 9 new, one new Senior, 3 member, 2 graduate 4 students members in the last month. In February IEEE does a status update so some may become inactive. Sherry commented on membership issues encouraged Section reach out as often.
- 7.
8. **Social Media and Website:**..226 website visits in February, down from 412 in January
Facebook page <https://www.facebook.com/ieeefoothill> No new members, 55
LinkedIn page <https://www.linkedin.com/groups/13516173/> No new members, 35
Sherry asked about a Social media posting for Rising Starts.
9. **YP:** Not much to report, not much result from solicitation of officers: one VP volunteer, need more.

University Student Chapters Reports

10. **UCR:** Michael O'Dea, UCR Chair, planning quarterly workshops
11. **Cal Poly Pomona:** Jonathan Rosas Industry Rep reported, 30 people joined at first meeting, Resume workshop in prep for job fair in March. Other workshops planned.
12. **Cal Baptist:** Conrad "Richard" Beattie reporting, had first general meeting (15 attendees) recruiting and signing up new members, workshops planned. Planning to use vTools as much as possible.
13. **CSUSanBernardino:** No attendees or report, Max will reach out to them.
14. **DeVry:** Nazila representing DeVry, ML using Matlab/Python (30 attendees), Cyber security next month, working on involvement with students and faculty updating LinkedIn page.

Technical Societies & Committees and Affinity Groups

15. **Microwave Theory and Techniques, Antennas and Propagation and Electron Devices Society / Circuits and Systems Society)** – Scott Wedge: Scott reported on officer nominations, 1st meeting was Jan. 27nd, next meeting Feb. 17th, WTS2022 in April 6-8. Three DL lecturers lined up presentation dates TBD.
16. **Nanotechnology Council:** Dr. Yu reported, planning online talks from local speakers related to NanoTech.
17. **ComSoc:** Dr. Omar reported, WTS 2022 will be virtual program is getting set, papers in review. Presentation slots are also available for any local presenters. Next year in Boston then London. Scott and Jerry will help out with setting up yearly elections.

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- 18. **PES:** No report
- 19. **Computer Society:** Nothing to report but Ray is working on a plan for the year and recruiting officers.
- 20. **Sustech 2022:** Ray reported things coming along quite well, weekly meetings, Treasurer now has accounts access, WHOVA app is being used with Zoom.

Section Updates

- 21. **Educational Activities:** No update from Osman or David.

Affinity Groups:

- 22. **WIE:** Kim has been in contact with BuenaVentura section about their STEM event targeting youth and technology and will be attending their planning meetings to find out more. Scott offered to recruit a speaker from his company.
- 23. **CN:** Cash not available.

24. Open time, new business and member comments

25. Adjournment at 9:13 PM, Next meeting Tuesday March 8th