


# IEEE Foothill Section ExCom/OpCom

## Monthly Meeting Minutes Final

	<p><b>Date:</b> Tuesday, February 9<sup>th</sup>, 2021 <b>Time:</b> 6:30 PM – 9:00 PM <b>Location:</b> WebEx</p>
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With the COVID-19 global pandemic we will not be able to meet face-to-face. In light of the restrictions and personal distancing requirements, our Section Executive/Operations Committee (ExCom/OpCom) meetings will be held using **WebEx**. We need your viewpoints, input, and contributions to maintain and grow our IEEE technical chapters, student branches, affinity groups, and community.

### Minutes (DRAFT)

#### **I. Call Meeting to Order – 7:05pm**

- a. Quorum
- b. Review of previous month(s) minutes
  - i. December 14<sup>th</sup>, 2020 ExCom Meeting updated for dates Approved
  - ii. January 12<sup>th</sup>, 2021 Monthly Section Meeting MSP Max/Keith/David

#### **II. Section Business**

- a. Chair's opening remarks:
  - i. CoVID-19 updates for IEEE, David Gonzalez various members
  - ii. PES Chapter Elections Update Revote underway will end March 7<sup>th</sup>, 2021
  - iii. Region 6 OpCom Meeting report. Business meeting took place virtually over 2 days (1/29/21-1/30/21) Many resources available for Section and Society officers contact Max, David, Alberto or Jerry who all attended.
  - iv. IEEE Foothill Section Appointees
    - Treasurer maybe updated pending MGA Operations Manual review
    - Student Coordinators No Volunteers
    - Membership Development Kim was OK continuing in position
    - Webmaster Frank currently more discussion later
    - Newsletter Coordinator Max (more articles and help needed)
    - Multimedia/Social Media Publication Osman
- b. Treasurer's Report – *Gerald K. Herder*

Monthly report provided by outgoing Treasurer David Smit

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- i. Short & long-term accounts: \$34,551 Checking, \$78,794 Long Term \$12 interest for month no payments

### IV. Section and Committee reports

- a. Membership Development (**MD**) - *Kim Mosley 1066 members report, OU Analytics Dashboard submitted screenshot 2/5/2021. Kim noted there had been one Senior Elevation reported but she found out later that it was actually someone moving into the Section.*
- b. Professional Activities Committees for Engineers (**PACE**) – *Cash Sutton III, no current activities*
- c. Educational Activities (**EA**) – *Osman Ceylan, Osman gave a short report that himself and David had met with a OC Section member who has company in the Educational area. David is also talked with Eastvale Rotary Club which is interested in sponsoring a Science Exposition K-12 hoping to get IEEE and ASCE support. Rialto Unified School District interaction continuing.*
- d. Webmaster – *Invited Guest Presenter by Section Chair Speaker Tyler Hadley comments about our website. Tyler owns a digital marketing firm [www.engagementowl.com](http://www.engagementowl.com) Tyler reviewed the website and found the following 1) use of non-secure http vs. https, redirect link in student chapter link, format doesn't follow IEEE recommendations, broken links, not mobile friendly, visual and navigation issues. After some discussion Chair proposed an ad-hoc committee: Ray, Bill, David and Montana (CSUSB) volunteered for the Website Revamp Committee*
- e. Newsletter – *Max posted the December 2020 newsletter.*

### IV. University Student Chapters report

- *Annual Student Branch Report Update due Feb 1<sup>st</sup> Alberto might be able to help if Student Chapters need some help. Alberto asked if the student officers for CSU-SB could be approved by the Section in vtools (Jerry did that)*

- a. California Baptist University (**CBU**) – *no student officer, Advisor Rod Foist to be contacted about Student Chapter*
- b. California State Polytechnic University, Pomona (**CPP**) – *Adrian reported Annual IEEE report in progress, group in meeting and working with Yu on STEM challenge project*
- c. California State University, San Bernardino (**CSUSB**) – *Montana reported multiple student workshops planned*
- d. University of California, Riverside (**UCR**) - *no student officer*
- e. DeVry University: *No longer an active student Chapter*

### V. Technical Societies & Committees

- a. Computer Society (**CS**) – *Ramon "Ray" Moreno (Chair), David Gonzalez (Vice-Chair) Ray had nothing to report looking for Quantum Radio speaker. Max recommended using Collabratec*

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<https://iee-collabratec.ieee.org/app/home> . David suggested checking with Computer Society. Bill suggested checking with Phoenix Section.

- b. Power and Energy Society (**PES**) – Chair revote ongoing, Cash Sutton III (Vice-Chair) had nothing to report, Nanpeng Yu reported some issues with Graduate Student members and voting. Max asked Yu for a brief intro.
- c. Microwave Theory and Techniques-Society / Antenna Propagation Society (**MTT-S/APS**) Society – Scott Wedge (Chair), Osman Ceylan (Vice-Chair), Ray Moreno (Secretary/Treasurer) Scott presented, three distinguished lecturers are being coordinated no dates yet but one maybe live, last quarter of the year.
- d. Electron Devices Society / Circuits and Systems Society (**EDS/CaSS**) – Scott Wedge (Chair), Osman Ceylan (Vice-Chair) Scott presented on possible companies/speakers for
- e. Nanotechnology Council Jenny Yu, STEM Challenge project with Nick Masseti OC section), Yu Bai, Lily Gossage. More details at website at <https://ieeesetc.org/> (new site URL). Budget information: \$1000 from Foothill Section plus \$1000 from NTC monies held by Foothill Section (monies confirmed by David Smit past Treasurer) MSP Cash/David/unanimous. Scott volunteered ED/CAS support for the initiative for technical support.
- f. Communication Society (**ComSoc**) – Tamer Omar Chapter Chair: had questions about Chapter operations.

## VI. Affinity Group

- a. Women in Engineering (**WiE**) – Kimberly Mosley (Chair), Art Sutton (Vice-Chair, Secretary & Treasurer) Kim did a poll for WIE members to find meeting times.
- b. Young Professionals (**YP**) – Sherry Buiter (Chair), Arusyak Hovhannesyan (Vice-Chair), David Smit (Secretary) Sherry submitted report but had to leave the meeting early. Sherry asked to be added to the Googlegroups mailing list, they had a meeting and one upcoming.
- c. CSU-San Bernardino WIE is coordinating a meeting with EPA US Government on Resume Workshop in Spring.
- d. Consultant's Network (**CN**) – Cash Sutton III (Chair) Cash reported on Feb. 3<sup>rd</sup> meeting (13 attendees)

## VIII. New Business

- Section Chair reporting due by February 15<sup>th</sup>
- Next OpCom/ExCom: **Tuesday, Mar. 9<sup>th</sup>, 2021 7PM (Social)**

**Meeting Ended at 10:02PM**

# IEEE Foothill Section ExCom/OpCom

## *Monthly Meeting Minutes Final*

### **Recorded Attendees -31**

**Adrian Alarcon**

**Vu Bai**

**Sherry Buiter**

**John Butler**

**Osman Ceylan**

**Max Cherubin**

**Frank Freyne**

**David Gonzalez**

**Dr. Lily Gossage**

**Bill Grist**

**Tyler Hadley**

**Gerald "Jerry" Herder**

**Callie Howard**

**Kevin Kiviloski**

**Jovielle Marantan**

**Nick Massetti**

**Josh Michael**

**Dr. Sean Monemi**

**Ray Moreno**

**Kimberly Mosley**

**(Keith Reno) Call-in User 2**

**Robert Schuh**

**Art Sutton**

**Cash Sutton III**

**Dr. Scott Wedge**

**Montana Williams**

**Alberto Tam Yong**

**Dr. Jenny Yu**

**Dr. Nanpeng Yu**