


IEEE Foothill Section ExCom/OpCom

July 08, 2025 Meeting Minutes DRAFT

	<p>Date: Tuesday, July 08, 2025</p> <p>Time: Social Meeting 6:30 PM-7:00 PM Business 7:00-9:00 PM</p> <p>Location: Online via Zoom In-person at DeVry University Ontario Campus</p>
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Chair operating guidelines: We need your viewpoints, input, and contributions to maintain and grow our IEEE technical chapters, student branches, affinity groups, and community.

6:30 pm - 7:00 pm Networking

Section Chair Max Cherubin Called Meeting to Order 7:11 pm.

Region 6 Director Joseph Wei joined us for an update and Q&A

Total Attendees: 22

On-Site in-person (IP) and Online (OL):

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|---------------------------------|--|
| 1. Max Cherubin (IP) | 12. Joseph Wei Region 6 Director (OL) |
| 2. Gerald Herder (IP) | 13. Keith Reno (OL) |
| 3. Koji Yamashita (IP) | 14. Scott Wedge (OL) |
| 4. Art Sutton (IP) | 15. Bassem Maurice (OL) |
| 5. Richard Fung (IP) | 16. Sean Hamilton (OL) |
| 6. Nick Ng (IP) | 17. Tirth Thakkar (OL) |
| 7. Leslie Sorhaindo (IP) | 18. Nathaniel Kwan (OL) |
| 8. Mae??? (OL) | 19. Danny Topete (OL) |
| 9. Melissa Castro (OL) | 20. Daniela Rodriquez (OL) |
| 10. William Burgess (OL) | 22. Bo Chen (OL) |

1. Review and Approval of Minutes (Secretary): 2nd Nick

2. Chairman Remarks

- TopGolf was a success. 17 attendees. Winners: Bassem, Scott and Jessica
- DeVry University issue regarding addresses was clarified but unchanged
- Section and student rebate were received, had to be updated from initial value
- Chair reminded any presenters to state their name and position when speaking

IEEE Foothill Section ExCom/OpCom

July 08, 2025 Meeting Minutes DRAFT

3. Treasurer's Report:

Checking Account:

Jun 1 st Opening Balance:	\$50,676.57
Jun 1 st Interest:	\$149.51
Jun 9 th Starbucks	-\$15.20
Jun 9 th Newsletter Printing:	-\$63.03
Jun 10 th Osman Ceylan, Keychain tags:	-\$689.00
Jun 10 th Osman Ceylan, EXCOM food:	-\$107.69
Jun 12 th Starbucks:	-\$8.25:
Jun 13 th TopGolf:	-\$900.55
Jun 13 th Klatch Coffee:	-\$25.85
Jun 16 th Sean Hamilton, gift cards:	-\$95.81
Jun 18 th Constant Contact:	-\$52.25
Jun 19 th TopGolf:	-\$900.55
Jun 30 th TopGolf:	-\$200.01
Jun 30 th Closing Balance:	\$47,767.89

Long Term Account:

Mar 31st Balance: \$95,104.80

Approval of June Treasurer's Report: Art Sutton, no objections

Joseph Wei had some suggestions: always encourage or find ways to grow the section's membership.

5. Social Media and Website: Osman not available

University Student Chapters Reports:

a. UCR: Danny Topete reported.

They are still on summer break. They are cleaning out room, liquidating and rebuilding Micro-mouse. They are building a BOM list of what to acquire for the Micro-mouse since they do plan to bring it back for fall quarter. They received a total of \$376.00 rebate.

b. CPP: Nathaniel Kwan, vice-chair reported.

Recently officers attended the TopGolf event. No local events, meetings or any socials in June. Tirth Thakkar, project chair also reported. In prior months they continued developing internal projects. They are also interested in Micromouse. . All officers are official IEEE members. They received a \$304.00 rebate.

c. CPP-PES: William Burgess, co-chair reported.

Nothing much of activities over the last months but preparing for the coming semester. Sent the list of officers and clarified that not all members are electrical engineers and some are mechanical or civil. They will have a club rush event next month. They created a tablecloth design and a related request form.

d. CSUSB and WIE: Melissa Castro reported.

IEEE Foothill Section ExCom/OpCom

July 08, 2025 Meeting Minutes DRAFT

Nothing to report from the main group but will update regarding the new officer list, Melissa is the communication officer. The total rebate is \$88.00. Melissa is not a WIE officer currently but will pass the information request onto the group.

Technical Committees

1. **Ed/CASS:** Bo Chen reported:

Richard organized a talk focused on IP Technology. Their speaker was Alex Go, an engineer with 15 years' experience in IP technology. Also, they tried to organize a DL talk with a Prof. Yu this month but it was postponed due to conflict of schedule. Richard checked Prof. Yu's background and somehow, he's part to our section. Richard to try to create an entrepreneurship presentation for the students. Weekend Espresso last June 21st was a success, and the topic was Intellectual Property intro. Next Weekend Espresso will be on August 23rd.

2. **MTT/APS:** Scott Wedge reported.

Thanks to Joseph for attending our meeting. They had the IMS event in San Francisco last month. A lack of participation was why IMS 2025 transportation was cancelled. DAC (Design Automation) was one week after IMS. Scott presented a list of topics from both conferences which had much in common. He wants to share his TopGolf prize to the two University groups from CSUSB and CPP. Wants to hear the CPP-ComSoc proposal about software define radios.

3. **PES:** Koji Yamashita reported.

PES had six events 2 unfiled. Webinars have focused on the similar topic about inverter based oscillation. They had a total of 20 participants, most of them were his students at UCR. He invited an engineer from Red Electrica in Spain to talk about the April outage. Preliminary reports indicate overvoltage from Solar systems tripped synchronous generators. This month he will invite four engineers from Europe to present. All webinar recordings will be uploaded to the PES Foothill YouTube channel.

4. **Membership Report:** Kim Mosley reported.

Last report we were at a total of 875 and now we are at 881 just a small increase from last month. Unsure if we had a senior elevation for the month of June, none for the month of May. Max asked about the welcome letters to send out to the new members. But Kim had no time to that due to family emergency. On **WIE:** She's trying to reach out to a PhD candidate which happened to be the moderator of their event last month. Planned to schedule the event once the fall semester starts on students and AI usage.

4. **CS:** Sean Hamilton reported.

They had three joint events for the month all involving AI. Probably some events in vTools not been reported application for grants. They had meetings with other chapters to submit a proposal to the society for funding relating to increased participation. During the meeting they talked about System Engineering Training, they are try to gather groups together and bring it to PPI. He's also working on the website. They are exploring using different servers for website development. Gerald will reach out to Deron at BV about the website controls. Also working with Hawaii section for joint events. Blockchain work continues. Joseph had input on the IEEE template he will pass onto the group.

IEEE Foothill Section ExCom/OpCom

July 08, 2025 Meeting Minutes DRAFT

Affinity Groups:

1. **WIE** notes above with Kim
2. **YP:** Looking for volunteers
3. **Consultants Network:** Cash Sutton not available.
They had their meeting last July 02, 2025. Five events submitted, 4 reported.
4. **Southern California Council:** Nothing to report.
5. **DeVry University - SoCal:** Moe Saouli reported new student members. DeVry faculty met today to see how they can organize more about IEEE.

Open Time:

Art noted IEEE_USA has information at website under Washington update. Elections need to be started. Joseph said we should checkout vTools Nominations.

Adjournment 09:30 PM: Next meeting Tuesday, August 12, 2025 Social Meeting 6:30–7PM
Business meeting 7-9 PM, online via Zoom and hybrid at DeVry Ontario, CA.